

Job title	Assistant Accountant - US	Reporting to	US Financial Controller
Location	CASCO Pet HQ, UK (Horsham, West Sussex)	Position type	Full-time, hybrid working 9 - 5.30pm
The Company			
<p>CASCO Pet is a global business specialising in the manufacture of specialist fixtures and fittings for pet and aquatic shop fitting and revolutionary veterinary clinical housing with manufacturing and sales operations around the world. Established in 1997, our Head Office is based in the UK with offices in Germany, Portugal, and the USA.</p> <p>We are proud of our reputation for innovative and flexible designs which place us as a market leader for in the pet and veterinary industry. Our sales ambition is matched by our highest commitment to customer service and quality. We provide stores with dynamic 'retail theatre' through the provision of our beautiful, innovative habitats for live animals and our ground-breaking veterinary clinical housing range has enhanced our reputation further.</p>			
Job Description			
<p>This role will assist the US Financial Controller with the accounting and reporting of our US entity. The individual will need to be able to work under pressure, with minimum supervision and meet deadlines. Working closely with the Outsourced Finance Team in Portugal, Senior Management, Controllers & FP&A team, this individual will need to be an excellent communicator.</p> <p>This is a fantastic opportunity to be part of a growing global finance team and play a lead role in continually improving and standardising controls and processes across the Group. In order to succeed in this role, an individual must be able to work in a team environment with a high attention to detail and accuracy. We are offering a competitive salary package, based on experience and skills and also an annual profit related bonus.</p>			
Key accountabilities - main areas of responsibility			
<p>ACCOUNTING, CONTROLS & COMPLIANCE</p> <ul style="list-style-type: none"> • Monthly balance sheet reconciliations. • Support month-end tasks (such as preparing and entering journal entries, reporting, analysis) • Sales and use tax and GST/HST preparation and filing. • Prepare financial reports for taxes, regulatory agencies and Corporate. • Assist with year-end close process and audit including preparing audit schedules, analysis, reconciliations, coordinating with accounting staff to complete deliverables to auditors and management. • Assist with monthly variance analysis. • Reconcile and maintain fixed assets. • Support the outsourced finance team with AR, AP, Banking, intercompany reconciliations, journal postings, processing credit cards/expenses etc. • Delivering process/system/control improvements. 			<p>% Time Required</p> <p>70%</p>
<p>REPORTING, PLANNING & ANALYSIS</p> <ul style="list-style-type: none"> • Preparation of US budgets and forecasts • US cashflow reconciliation, analysis, and forecasting 			<p>20%</p>

<ul style="list-style-type: none"> US variance analysis and KPI reporting Other ad-hoc US & Group reporting and analysis as required 		10%	
IT SYSTEMS <ul style="list-style-type: none"> Work closely with Group IT Manager on local IT projects Optimisation of Sage X3 processes & reporting 			
Contacts - External		Contacts - Internal	
<ul style="list-style-type: none"> Auditors, banks, legal advisers & tax accountants in both jurisdictions Customers & suppliers 		<ul style="list-style-type: none"> Senior Management and group finance teams All departments across CASCO Pet Entities in Portugal, USA, Germany and the UK 	
Required Qualifications/Experience			
<ul style="list-style-type: none"> Part qualified ACA/ACCA/CIMA At least two years' experience in a similar role 			
Required Skills			
<ul style="list-style-type: none"> Confident working in a fast paced, global environment. Excellent communicator Strong technical accounting and IT skills Experience working on SAGE X3 would be an advantage 			
Incentive Scheme			
<ul style="list-style-type: none"> Salary of £40k p/a depending on experience Hybrid working opportunities (home equipment provided) Bring your dog to work, subject to the company's Petiquette guidelines 25 days leave, plus bank holidays per annum. Annual profit related bonus Wellbeing Health Scheme 6% Company pension Free on-site parking 			